

Minutes

Meeting Name	DCP 054 Working Group	Meeting Number	019
Meeting Date	17 October 2011	Meeting Time	10:00
Venue	ElectraLink, 2-3 Golden Square, London, W1F 9HR		

Attendee

Glenn Sheern [GS] (Chair)
Heath Watts Robinson [HWR](Teleconference)
Kevin Woollard [KW]
Lynne Hargrave [LH]
Mark Knight [MK]
Mike Blake [MB]
Richard Vernon [RV]
Sasha Pearce [SP]
Tony Savka [TS]
Alex Burford [AB] (Secretary)

Company

E.ON UK
Central Networks
British Gas
CE Electric
SSE
UKPN
Npower
NPower
Electricity North West
ElectraLink Limited

1. ADMINISTRATION

- 1.1 Apologies were received from Andrew Wallace (Ofgem), Angela Mann (E.ON UK), Chris Harding (EDF Energy) and Jon Spence (ELEXON).

2. MINUTES MEETING 018

- 2.1 The minutes of the previous meeting were agreed without amendment.

3. OUTSTANDING ACTIONS

- 3.1 An updated action log is attached as Appendix A.

4. DCP 080 - THEFT IN CONVEYANCE

- 4.1 The Working Group noted that Ofgem had approved DCP 080A– Theft in Conveyance for implementation on 03 November 2011.
- 4.2 DCP 080A defines “Theft in Conveyance” as any illegal abstraction of electricity for use other than at a premises where any metering points or metering systems are registered by a Supplier.
- 4.3 In its decision letter on DCP 080, Ofgem highlighted a number of areas for consideration by the DCP 054 Working Group, including vulnerable customers. The group agreed that it will address any of Ofgem’s concerns around vulnerable customers under the Revenue Protection Code of Practice (CoP).
- 4.4 The Working Group discussed Ofgem’s decision in regard to the definition of theft for DCP 080A. The Working Group agreed that from their understanding, Suppliers are responsible for the theft of the units, while the DNOs are responsible for any damage to the equipment. It was noted that civil law allows the Party to be pursued for damages when there is no contract in place, where neighbours steal from one another. However, the group agreed to seek further clarification from Ofgem. GS took an action to speak with AW and determine Ofgem’s interpretation of DCP 080A.

Action: GS

- 4.5 The group discussed whether it should consider adding a clause to the DCUSA giving Suppliers the rights that Distributors have in relation to Rights of Entry and Disconnection. The group agreed that the rights and responsibilities in relation to entry will be addressed under the Revenue Protection CoP.
- 4.6 Ofgem has issued a Consultation which addresses issues around "Tackling Gas Theft". The Working Group noted that the document also covers a number of electricity issues and highlighted that the DCP 054 Working Group should be looking at ways to incentivise revenue protection.
- 4.7 The Working Group discussed whether looking at incentive schemes within the scope of DCP 054. The group agreed to wait until a decision has been made in relation to gas.

5. REVENUE PROTECTION CODE OF PRACTICE UPDATE

- 5.1 SP gave an update in relation to the Revenue Protection CoP. It was noted that the CoP was originally a dual fuel document, but has now been split into Gas and Electricity specific documents. The gas CoP is being progressed under the SPAA Expert Group. It was noted that the obligations within the gas CoP have been categorised as either mandatory or best practice.
- 5.2 It was agreed that the DCP 054 Working Group will review the CoP at its next meeting. SP took an action to circulate the updated CoP to the Working Group for review.

Action: SP

6. DCP 054 ORIGINAL INTENT REVIEW

6.1 As the Working Group had not met for many months, it was agreed to review the intent of DCP 054. It was noted that DCP 054 seeks to ensure that:

(a) Revenue protection procedures are undertaken;

(b) All reported energy which is illegally extracted reaches, and is processed through the settlement process; and

(c) The Revenue Protection Code of Practice is incorporated into an appropriate governance framework to ensure it is maintained to reflect best practice.

6.2 The Working Group noted BSC Issue 039 examined ways to ensure that units are placed through settlement.

6.3 TS noted that it was the intent of his proposal was to ensure that units go back to the losses calculation and can be accounted for by each Party.

6.4 The Working Group reviewed appendix 8 of the CoP, in order to determine if it can cover off the second aspect of the intent of the DCP 054. The Working Group agreed that if there was an obligation on Suppliers under the DCUSA to submit a monthly report to DNOs based on the D0239 put into settlement, which will address DNOs needs. The report should ask for:

- Start period and end period;
- Number of cases; and
- Number of units that have been determined for each MPAN.

6.5 TS took an action to review the original intent of DCP 054 and determine if it can be amended following group discussions.

Action: TS

7. ISSUE 039 UPDATE

- 7.1 The group noted that the ELEXON Working Group for BSC Standing Issue 039 - Processing Unrecorded Units identified by Revenue Protection Services, had now completed its work and a paper had been issued to the BSC Panel highlighting its findings and proposing a number of options that could be progressed. It was noted that it is now up to a BSC Party to raise any of the options as a formal modification.
- 7.2 The Working Group noted its preference for option 3, Settlement Cost Smearing and that options 1 and 2 do not cover volumes associated with "Theft in Conveyance".

8. NEXT STEPS

- 8.1 The Working Group agreed to meet again to review the CoP.

9. ANY OTHER BUSINESS

- 9.1 There were no other items of business.

10. DATE OF NEXT MEETING

- 10.1 The next Working Group will take place on the 10 November 2011, the Royal Institute of British Architects (RIBA), 66 Portland Place, London, W1B 1AD

APPENDIX A – ACTIONS**OPEN ACTIONS**

No.	Action / Update	On	Due
005/02	Speak with the Information Commissioner's Office (ICO) to understand the potential for / impact of having a flag placed in Data Collector's systems to highlight theft. Ongoing AM is awaiting response from ICO.	AM	03/11/11
019/01	Speak with AW and demine Ofgem's interpretation of DCP 080A.	GS	03/11/11
019/02	Take out electricity out of the CoP and circulate to the Working Group for review at its next meeting.	SP	03/11/11
019/03	Review the original intent of DCP 054 and determine if it can be amended following group discussions.	TS	03/11/11

CLOSED ACTIONS – at this meeting

No.	Action / Update	On	Due
014/02	Raise a Reasonable Endeavours Change Proposal under the DCUSA so that it is available for inclusion in the Ofgem Impact Assessment. Ongoing, British Gas still considering what to do in relation to incentives. Agreed to close, anyone can raise a change.	KW	18/02/11
017/01	Contact the Gas forum, asking them to issue the NRPS proposal to the Working Group for their review. Complete.	ElectraLink	18/02/11